

SAMPLE TENANT RECEIPT

DEPOSIT PRIOR TO MOVE-IN

It is a good idea to bring your own receipt for your landlord to sign at the time of payment of the security deposit, or use a money order. Make sure to keep a copy for your records.

Tenant Receipt (to be signed by your landlord upon payment)

(Your Name) _____ paid a security deposit of \$ _____ (amount). Upon expiration of this contract, I expect to receive a refund for \$ _____ (amount) for the security deposit, less any lawful deductions within 30 days. (This is NOT a holding fee.)

Tenant _____ Landlord: _____

Date: _____ Date: _____

Signature: _____ Signature: _____

09/20/2011